[April 28, 2022]

TO: Prospective Quoter

SUBJECT: Request for Quotation No. 19BX6022Q0002

The Embassy of the United States of America invites contractor to submit a quote to provide gardening services for U.S. Embassy Bandar Seri Begawan.

The issuance of the RFQ is anticipated to be May 23, 2022. Interested quoters shall contact Lys Boon (BoonAC@state.gov) in order to receive the RFQ document. Details to be provided by the company are:

- Name and address of company
- Name of requestor and designation
- Contact details – email address, office telephone and mobile phone number

The anticipated due date and time to submit your quote shall be no later than 5:00 p.m. Brunei time, Monday, June 20, 2022. No quotation will be accepted after this time.

Please note that all companies doing business with the U.S. Government must register on the System for Award Management (SAM) available at https://www.sam.gov.

The guidelines for registration in SAM are also available at:

https://www.fsd.gov/sys_attachment.do?sys_id=99a2fa061b0bcd500ca4a97ae54bcb12

Before starting SAM registration, you must obtain an NCAGE Code for your entity. There is no cost involved in obtaining these numbers or registration in SAM. However, the entire process may take up to a month and thus, interested quoters are strongly encouraged to register their business as soon as possible to avoid any delay in making an award to the successful bidder.
The U.S. Government intends to award a contract to the responsible company submitting the lowest priced technically acceptable quote. The Government intends to award a contract based on initial quotes, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

For queries, please contact Lys Boon at Tel: 673-2387471; Fax: 673-2387534 or email: BoonAC@state.gov.

Sincerely,

//signed//

Robert E Blakeslee
Contracting Officer